**PRIVACY POLICY KIMMYJFITNESS**

Controllers Kim Joyce

At KimmyJFitness we know that you care how information about you is used and shared and we appreciate your trust in us to do that carefully and sensibly. This policy describes the types of personal information that we may collect about you, the purposes for which we use the information, the circumstances in which we may share the information and the steps that we take to safeguard the information to protect your privacy. By visiting KimmyJFitness, you are accepting and consenting to the practices described in this.

**(YOUR DATA)**

All personal information that we collect from you will be used solely by us KimmyJFitness and will be kept and filed securely in accordance with the General Data Protection Regulation (GDPR). We will never pass your information onto any third parties for any purpose without consent other than for legal obligation. You reserve the right to request a copy of all data we hold about you at any time, except in any circumstance where we have a legal obligation to withhold your information, such as in the detection, prevention or investigation of a crime.

**(WHAT PERSONAL DATA WE COLLECT FROM YOU)**

Your personal data we collect from you may include: your name and contact information such as phone number, email addresses ; date of birth; preferred communication methods and emergency contact , relevant health & medical information. This data will be used by us primarily for the purpose of: Taking bookings for classes, updating our systems of any changes to your personal details and to notify you and keep you informed from time to time of any updates, news and any important changes that may affect you. Please note that it is your responsibility to let us know of any changes to your personal contact details & health information.

**(WHY DO WE KEEP DATA?)**

Providing us with your personal contact information is not mandatory, however without your contact information we will not be able to take class bookings, notify you in advance of any important changes such as class cancellations and changes. Health information via your PARQ form is collected for the purpose of making sure that you are in a safe & healthy position physically and mentally to take part.

**(HOW LONG DO WE KEEP DATA FOR?)**

We only keep data for as long as we feel necessary which is 3 years and then it will be destroyed.

**(OTHER WEBSITES)**

If you follow a link to any other third party website please note that these websites have their own privacy policies in place and we do not accept any responsibility or liability for these policies, please check these policies before you submit any personal data.

**(YOUR RIGHTS)**

From time to time we may contact you about special offers, promotions, newsletters which we feel may be relevant to you. You can unsubscribe from our emails at any time and if you do not wish to receive any notifications or promotional content from us. You can contact us at anytime should you wish to stop receiving notifications from us. As highlighted above you also hold the right to request a copy of your personal data anytime except in any circumstance where we have a legal obligation to withhold your

information, such as in the detection, prevention or investigation of a crime.

Photographs and videos are taken during classes for the purpose of training, social media, marketing & advertising purposes.

No children are permitted at any classes. Classes are **strictly for ages 16 & over.**

Our business is always growing and changing so please note that this privacy policy maybe updated from time to time.

Please do not hesitate to contact us directly regarding any issues or questions regarding any of the information within this privacy policy at kimmyjfitness@hotmail.com